

CABINET EXECUTIVE

Minutes of a meeting held in the Council Chamber, Council Offices, Narborough

MONDAY, 1 SEPTEMBER 2025

Present:

Cllr. Ben Taylor (Leader)

Cllr. Cheryl Cashmore (Deputy Leader)	Finance, People and Transformation Portfolio Holder
Cllr. Nick Chapman	Health, Community and Economic Development Portfolio Holder
Cllr. Nigel Grundy	Neighbourhood Services and Assets Portfolio Holder
Cllr. Les Phillimore	Housing, Community Safety and Environmental Services Portfolio Holder
Cllr. Mike Shirley	Planning and Strategic Growth Portfolio Holder

Also in attendance:

Cllr. Nick Brown – Chairman of Scrutiny Commission
Cllr. Neil Wright – Vice-Chairman of Scrutiny Commission

Officers present:-

Julia Smith	- Chief Executive
Marc Greenwood	- Executive Director - Place
Sarah Pennelli	- Executive Director - S.151 Officer
Louisa Horton	- Executive Director - Communities
Paul Coates	- Neighbourhood Services Group Manager
Katie Shevas	- Elections and Governance Manager
Avisa Birchenough	- Democratic & Scrutiny Services Officer
Nicole Cramp	- Democratic & Scrutiny Services Officer

Apologies:

Cllr. Les Phillimore

75. DISCLOSURE OF INTERESTS FROM MEMBERS

No disclosures were received.

76. MINUTES

The minutes of the meeting held on 23 June 2025 were approved subject to amendment. Cllr Mike Shirley made a Declaration of Interest against Item 7 of the Agenda, Annual Governance Statement. The minutes incorrectly recorded this declaration against Item 6, Air Quality Annual Status Report.

77. PUBLIC SPEAKING PROTOCOL

No requests were received.

78. QUARTER 1 BUDGET REVIEW 2025/26

Considered – Report of the Accountancy Services Manager.

Other Options Considered:

None.

DECISIONS

1. That the financial performance against the budget for the quarter ending 30th June 2025 be accepted.
2. That the additional budget expenditure of £382,515 detailed within the report and the increased forecast contribution of £270,876 from General Fund balances be approved.
3. That the irrecoverable debts outlined in the report be written off.

Reasons:

1. It is good practice that Members have oversight of the Council's financial performance at regular points during the financial year.
2. To recognise movements in the call on reserves and balances to date, along with potential variances in establishment costs and key income streams that may arise between now and the end of the financial year.

79. QUARTER 1 CAPITAL PROGRAMME REVIEW 2025/26

Considered – Report of the Accountancy Services Manager

Other Options Considered:

None.

RECOMMENDATIONS TO COUNCIL

1. That the report be accepted.
2. That the latest Capital Programme for 2025/26, totalling £7,438,038, be accepted.

Reasons:

1. To ensure that the Council has adequate resources in place to meet its capital expenditure commitments.
2. To reflect additions or other changes to the Capital Programme since it was approved by Council on 25th February 2025, including the carry forward of unspent budget from 2024/25.

80. QUARTER 1 TREASURY MANAGEMENT UPDATE 2025/26

Considered – Report of the Finance Group Manager presented by the Accountancy Services Manager.

Other Options Considered:

None, this report is a requirement of the 2025/26 Prudential Code.

DECISION

That the latest position in respect of treasury activities, and the prudential indicators, be accepted.

Reason:

The 2023/24 edition of the Prudential Code added a requirement for quarterly reporting of treasury management activities and prudential indicators. Whilst quarters 1 and 3 do not need to be formally reported to full Council, there is an implicit understanding that they should be adequately scrutinised by Cabinet Executive.

81. KERBSIDE COLLECTION POLICY

Considered – Report of the Neighbourhood Services Group Manager

Other Options Considered:

- Do nothing – this is discounted as it would breach statutory requirements for food waste collections.
- Continue collecting cardboard side waste – this is discounted; due to operational safety risks, littering, and reduced recycling quality.

DECISIONS

1. That the Kerbside Waste Collection Policy be approved.
2. That the proposed food waste provision be approved.
3. That the amendment to the existing no side waste policy to include excess cardboard be approved.

Reasons:

1. To bring together the existing practices in a single policy document to set out clear expectations of what residents can expect from the service.
2. Ensure compliance with national requirements for food waste collections to improve recycling rates and reduce residual waste.
3. Enhance operational safety.
4. Consultation results demonstrate that most residents can adapt to these changes. Mitigations have been identified within the report.

THE MEETING CONCLUDED AT 5.47 P.M.